
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**THE GROVES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of The Groves Community Development District was held on Tuesday, April 4, 2023, at 10:04 a.m., at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, FL 33637.

Present and constituting a quorum:

Bill Boutin	Board Supervisor, Chairman
Richard Loar	Board Supervisor, Vice Chairman
James Nearey	Board Supervisor, Assistant Secretary (via conference call)
Christina Cunningham	Board Supervisor, Assistant Secretary
Jimmy Allison	Board Supervisor, Assistant Secretary

Also present were:

Gregory Cox	District Manager, Rizzetta & Co, Inc.
Vivek Babbar	District Counsel, Straley, Robin & Vericker
Amy Wall	Operations Manager
Stephen Brletic	District Engineer, BDI Engineers
Scott Brizendine	Rizzetta & Company Vice President of Operations

Audience Members

FIRST ORDER OF BUSINESS**Call to Order**

The meeting was opened at 10:04 a.m. and Mr. Cox verified that all Board members were present except that Mr. Nearey was present via a conference call. Mr. Cox noted that Mr. Scott Brizendine, with Rizzetta and Company was in attendance.

SECOND ORDER OF BUSINESS**Pledge of Allegiance**

All present at the meeting joined in the Pledge of Allegiance.

THIRD ORDER OF BUSINESS**Audience Comments**

The Board received audience comments on the following topics: comments about the reopening of the craft room; a request to add audience questions / comments also at

the end of the meeting agenda; request for status of the trespass agreement with Pasco County Sheriff's Office; complaints regarding Yellowstone Landscaping services; complaint regarding the condition of the clubhouse; request for the protocols for the gate security guards; complaint regarding the condition of the Butterfly Park; a request to have the sprinklers on Tangor Road checked; and a suggestion that the CDD stop paying Yellowstone Landscaping until improvements in services were achieved.

FOURTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

The Board received a District Counsel update from Mr. Vivek Babbar. He noted that the newspaper advertisement for those interested in submitting an Expression of Interest to provide restaurant services at the Clubhouse had been published. He also explained that he had received no response to the 15-day notice that had been sent to Back 9 Bistro requiring the finishing of the flooring repairs.

B. District Engineer

Mr. Brletic provided a District Engineer update to the Board. He explained that he had walked the wetland areas with the Golf Course representatives to see the areas they had requested authorization to trim back. He recommended that he and Mr. Babbar work together to create an authorization letter / agreement that would provide authorization on a long-term basis but would have the HOA/Golf Course be responsible for violations, should they occur, to include fines from SWFWMD and/or requirements to mitigate the areas to recover damaged wetlands. Mr. Boutin explained that he had recently been able to receive copies of documents that show the wetland boundaries.

C. Aquatics Report - Steadfast

The Board reviewed the Aquatics Report from Steadfast. The Board requested that Steadfast also include rim ditch status in the report along with the other waterways. Mr. Loar noted that there was some debris in some rim ditches that should be looked at.

D. Operations Manager

The Board received a Clubhouse Manager's report from Amy Wall. She reported that the pool furniture (chairs and umbrellas) continues to get broken seemingly daily. She informed the Board that she has initiated a sidewalk inspection to identify those ones needing repair and will be working with Mr. Allison on the repair plan. She explained her plan to meet with Yellowstone on landscape issues. She noted the improved state of the GFIs at the entrance and the issue that someone shoved a bag down the toilet in the restroom breaking a pipe and causing a serious clog. She provided an update of the on-going renovation of the craft room. She explained that some golf cart operators are driving in areas they should not, which has caused some serious damage. Mr. Boutin requested an update on the status of Rizzetta replacement personnel. The Board discussed the future use of the craft room and the mixed use by kiln operators and others who would like to use the space for meetings. Ms.

Cunningham discussed the need to establish some method of holding people accountable for things that might happen in the craft room going forward.

E. District Manager

The Board received a District Manager update from Mr. Cox. He reminded the Board that the next regular CDD meeting was scheduled for May 2, 2023 at 10:00 a.m. Mr. Cox reviewed District financials as of the end of February 2023 and reviewed the projects update with the Board.

FIFTH ORDER OF BUSINESS

**Consideration Rizzetta & Company
Rescinding of Termination Notice**

The Board considered the letter from Rizzetta & Company that rescinded the notice of contract termination previously submitted to the Board and specified some requests to the Board regarding staff and Board member interaction.

On a motion from Mr. Allison, seconded by Mr. Loar, the Board unanimously approved to accept the letter rescinding notice of contract termination from Rizzetta & Company, Inc., for The Groves CDD.

SIXTH ORDER OF BUSINESS

**Consideration of Night Swimming
Lighting Proposals**

The Board considered proposals from FLM Go (\$23,637.29) and Sheppard Electric (\$4,474) for the installation of lighting that would illuminate the pool for night swimming. The FLM Go proposal followed the design for new poles and lighting while the Sheppard proposal was for new fixtures atop the existing light poles.

On a motion from Ms. Cunningham, seconded by Mr. Allison, the Board unanimously approved the Sheppard Electric proposal for new fixtures for \$4,474, contingent upon the new fixtures will provide the illumination required to meet night swimming certification or Sheppard Electric will convert the lighting back to its original configuration, for The Groves CDD.

SEVENTH ORDER OF BUSINESS

**Consideration of RV Park Lighting
Proposal**

The Board considered proposals from Mr. Electric (\$11,038.97) and Sheppard Electric (\$19,432) for the installation of lighting in the RV storage lot.

On a motion from Mr. Allison, seconded by Mr. Loar, the Board unanimously approved the RV storage lot lighting install proposal from Mr. Electric, for \$11,038.97, for The Groves CDD.

EIGHTH ORDER OF BUSINESS**Ratification of Yellowstone Proposals
for Mulch Installation, Vegetation
Cutbacks and 30 Oak Trees Crown
Work**

The Board considered proposals from Yellowstone Landscaping for mulch installation (\$15,575); conservation area vegetation cutback (\$18,904.62), and 30 Oak trees crown work (\$5,137.13) and discussed their concerns that Yellowstone had not completed all recent tasks requested by the Board.

On motion from Mr. Loar, seconded by Ms. Cunningham, the Board unanimously approved to table the three Yellowstone proposals (mulch, vegetation cutback, and Oak tree crown work), until previously requested landscape work was completed, for The Groves CDD.

NINTH ORDER OF BUSINESS**Consideration of Minutes of the Board
of Supervisors' Audit Committee
Meeting held on March 7, 2023**

On a motion from Mr. Loar, seconded by Ms. Cunningham, the Board unanimously approved the minutes of Audit Review Committee meeting held on March 7, 2023, for The Groves CDD.

TENTH ORDER OF BUSINESS**Consideration of Minutes of the Board
of Supervisors' Meeting held on
March 7, 2023**

The Board reviewed the minutes of the regular Board of Supervisors' meeting held on March 7, 2023 and made minor amendments. Mr. Loar requested that he be scheduled to meet with the vendor A Total Solution regarding fire monitoring questions.

On a motion from Mr. Loar, seconded by Mr. Allison, the Board unanimously approved the minutes of the regular Board of Supervisors' meeting held on March 7, 2023, as amended, for The Groves CDD

ELEVENTH ORDER OF BUSINESS**Consideration of Operations and
Maintenance Expenditures for
February 2022**

The Board reviewed the Operation and Maintenance Expense Report for February 2023, totaling \$80,647.10.

On a motion from Mr. Loar, seconded by Ms. Cunningham, the Board unanimously approved to accept and file the February O&M report for \$80,647.10, for The Groves CDD.

TWELFTH ORDER OF BUSINESS

Supervisor Requests

During the Supervisor Requests/Comments portion of the agenda:

- a. Mr. Allison requested that efforts be made to improve the sound system so the Board and audience could hear the comments better.
- b. Ms. Cunningham provided comments regarding the need for improved audio equipment for the Board meetings; the status of the craft room use and kiln operations in the future; her request to add an audience comment session at the end of the meetings; the status of CDD trespass authorization forms completion; security gate guard protocols availability; the need to beef up the CDD website with information; questions regarding the rental cost of the craft room; the status of the spa timer; and her concerns regarding the need for future use of the craft room for meetings.
- c. Mr. Loar noted that he had been working with Scott Brizendine, with Rizzetta, and had CDD reserve and operating funds invested and that by March 23rd, these funds had earned approximately \$1,400 for the District.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On a motion from Mr. Allison, seconded by Mr. Nearey, the Board unanimously approved to adjourn the meeting adjourned at 11:54 a.m., for The Groves CDD.


Secretary/Assistant Secretary


Chairman/Vice Chairman